

NEVADA FFA ASSOCIATION STATE FFA OFFICER VISIT REQUEST



Many chapters inquire about the possibility of having a State FFA officer visit and speak at their different yearly activities. We are receptive to such invitations and accommodate as many as our schedule and funds will allow. Our policies regarding this subject are as follows:

1. All banquet invitations must be in writing and submitted to the State FFA Executive Director. A letter of invitation or the short form at the bottom of this memo may be used.
2. The sooner your request is submitted for an officer, the better your chances of getting one.
3. Due to the size and scope of our state you will not have more than one officer during each visit unless it is efficient use of funds.
4. In some cases the officer will need overnight accommodations. In these instances the chapter is asked to make arrangements for the officer to stay with a chapter member.
5. Banquet dates after the annual state leadership conference will not be scheduled until after the conference is over. This enables us to assign both incoming and outgoing officers.
6. Requests for specific officers will be accommodated where possible, however, substitution are made when the schedule demands it.
7. Due to the rules of state officer travel required by the State Department of Education, newly elected officers will not be the primary officer making banquet visits. New officers will be allowed to travel with outgoing officers when possible and convenient.

-----DETACH HERE-----

The _____ Chapter of Nevada FFA, would like to have a State FFA Officer speak at its _____.

Date of Event _____ Time _____

Site _____ Contact Number _____

Do you wish a specific officer? If so, who? _____

Chapter Advisor

Date